**1. First Aid Policy**

**1.1 First Aid Equipment**

* A fully stocked first aid kit will be maintained and easily accessible in the main corridor between the classrooms.
* The contents of the first aid kit will be checked monthly and restocked as necessary.
* A list of first aid kit contents will be attached to the inside of the kit.

**1.2 First Aid Training**

* At least two staff members or volunteers will be trained in basic first aid.
* First aid certifications will be kept up to date, with refresher courses taken every three years.
* Certified first aiders present in Alumot’s activities and events: Shaked Nir, Yair Perry.

**1.3 Accident Reporting**

* All accidents, no matter how minor, will be recorded in the accident book.
* Parents/guardians will be informed of any accidents involving their child.
* In case of serious injury, emergency services will be called immediately.

**1.4 Medical Information**

* As part of the registration process, parents/guardians will be required to provide relevant medical information about their children, including allergies and medications.
* This information will be kept confidential and accessible to staff in case of emergency.

**2. Fire Safety Policy**

**2.1 Fire Prevention**

* All electrical equipment will be regularly checked for safety.
* Flammable materials will be stored safely and away from heat sources.
* Smoking is strictly prohibited on the school premises.

**2.2 Fire Evacuation Procedure**

* Fire exits will be clearly marked and kept clear at all times.
* Fire drills will be conducted once a year.
* A clear evacuation plan and designated assembly point will be known to all staff members and volunteers.
* Evacuation point: All children and adults will exit the school from the car park at the back of the school. The gathering point is between Eden and Fitzroy street. Staff members will stand on both sides of this point to ensure that everyone is gathered and safe.

**2.4 Staff Training**

* All staff and volunteers will receive fire safety training, including how to use fire extinguishers.
* A designated fire safety officer will be appointed to oversee the evacuation and gathering.

**2.5 Campfire Safety**:

* Designate a specific area for campfires, away from overhanging branches and dry vegetation.
* Keep a full bucket of water or sand nearby for emergency fire extinguishing.
* Never leave a campfire unattended.
* Fully extinguish campfires before leaving the area or going to sleep.
* Teach all staff members, volunteers and children proper fire safety and management techniques.

 **Cooking Over Fire**:

* Use stable cooking equipment designed for outdoor use.
* Keep flammable materials away from the cooking area.
* Supervise all cooking activities closely.
* Have appropriate fire extinguishing equipment readily available.